

Preliminary Notes:

1. The property was inspected to report on the Building maintenance required.
2. The maintenance items will be marked as High, Medium or Low priority. High Priority: Meaning that the items are recommended to be addressed immediately. Medium Priority: Meaning that the items are recommended to be addressed within the next 2-4 years and Low Priority: Meaning the item will need to be addressed within a 5-10 year period. Some of the items although may not be marked as high priority may be an aesthetic item of concern for the tenants or owners and these items may need to be addressed earlier. The photographs of the maintenance items, if taken, will be shown at the bottom of the notation text.
3. The cost estimates provided in this report should only be used as a guide and it is recommended that all repairs should be quoted for by Companies who would be doing the repairs.

Further Notes Concerning Your Report:

1. The Client hereby acknowledges that all information given in this report document is based on the Company's Construction experience and its knowledge of the current Australian Building Standards and Codes. All our reports are done in accordance and in reference to all the Building Codes and Standards of Australia.
2. All inspections are done visually unless otherwise prearranged. BSP Construction Consultants reserves the right to exempt any area of the property from its reports if they cannot be safely examined at the time of inspection; this can include but is not limited to excessively high roofs, confined spaces or any exterior inspection carried out during inclement weather.
3. No items, either internally or externally, will be moved at the time of inspection therefore any defects present in the property at the time of inspection that cannot be viewed due to obstruction by any object are exempt from this report.
4. The structural integrity of all Building materials cannot be fully ascertained by a visual inspection only.
5. All cracks in the property should be monitored and reinspected by a Structural Engineer if any further movement occurs.
6. Professionals have compiled any additional information accompanying these documents and BSP Construction Consultancy takes no responsibility for any external information provided.
7. All reports are valid for twelve months from the date of inspection.
8. This report is only valid for the Client noted on the front page of the report. Any transfer of the report will render the information contained within null and void due to our insurance cover being only for the persons stated on the cover of the report supplied.
9. Any areas over the height of 2600mm will not be viewed unless prior arrangement is made due to our company's insurance safety requirements.

10. BSP Construction Consultants takes no responsibility for water leaks or damage temporarily concealed or not visible at the time of our inspection.
11. BSP Construction Consultants takes no responsibility for any structural faults caused by termite damage to the property. It is recommended that all properties have a full termite inspection done by a licensed pest inspector. Termite damage may not be viewed by a visual inspection only.
12. BSP Construction Consultants takes no responsibility for ceilings that are glue fixed and not screw fixed into position. The fixing methods of the ceilings cannot be fully determined with a visual inspection only.
13. Note: All ceiling light fittings should be adequately protected from the insulation material so as to prevent a fire hazard.
14. The signed original copy of the report supersedes all other formatted copies of the report.
15. This report remains the property of BSP Construction Consultants Pty Ltd until full payment has been made by persons named on the cover of the report.

Key Terms found in Report (Note – Not all terms will be found in every report)

- i. Good Condition – Whereby the part of the property being referred to is in a well maintained state and does not require any immediate attention in order to retain its current form.
- ii. Satisfactory Condition – Whereby the part of the property being referred to is either in a sound or average state and is not likely to cause a structural fault in the foreseeable future but may require some maintenance in the near future.
- iii. Poor Condition – Whereby the part of the property being referred to is in a below average state and requires maintenance in order to avoid the possible onset of a structural fault. A maintenance item that is mentioned to be in poor condition will require extensive repairs or replacement.
- iv. Structural Fault – A structural fault in a property is any area of the structure that has lost its designed structural integrity. Properties that are suspected to have a structural fault must be inspected immediately to determine the origin of the fault and the required repairs, as some structural faults can be a danger to the inhabitants of the property if not rectified.
- v. Settlement movement – Settlement movement is the normal movement in a property, which can be caused by many factors. Settlement movement occurs to some degree in all properties throughout their life. Contributing factors to the property’s settlement movement are:
 - a) The roof structure will move slightly due to changes in temperature, causing expansion and contraction of the roof framing. This movement can pull or push the walls of the property and cause minor cracking.
 - b) The stormwater drainage around the property can be a major cause for both internal and external settlement cracks. If the property doesn’t have satisfactory stormwater drainage, water can pool around the foundations of the property and cause minor movement in the foundations of the property. Existing stormwater drainage can also become blocked or fill with soil. If the drains are overflowing in wet weather then they need to be checked for blockages and cleaned out.

- c) Vibrations from neighbouring construction or excavations can cause minor movements in the foundations of any existing property, which in turn causes both internal and external cracking.
 - d) Settlement cracks usually appear above and below the window and doorframes, around the ceiling cornices and between floors in multiple storey properties. Whilst settlement cracks do not usually pose structural problems to a property, all cracks should be inspected to determine their cause and ensure they are of no structural concern. Settlement crack repairs should be a part of a property's annual maintenance plan.
- vi. Maintenance Item – Is any item viewed which requires repair to ensure the property's overall condition is maintained at an acceptable standard. Whereby the part of the property being referred to, whilst posing no threat to the structural integrity of the property, does need monitoring to ensure its state does not worsen.
 - vii. Steel Lintel – Is the steel support beam situated at the top of window and door frames to support brickwork and roof loads above these openings. These lintels will vary in size depending on the property's Engineering design plan.
 - viii. Drummy – A hollow sound emanating from a section of wall plastering or tiling due to the plaster/tile being incorrectly applied when the area in question was constructed. The plaster or tile has not bonded correctly with the surface behind and there is a small gap between the wall or floor, and the plaster or tile.
 - ix. Underpurlin Beam – Is a structural roof member which is usually situated mid span of the rafters. The underpurlin beam provides support to the rafters to prevent sagging in the roof frame.